

Terms of Reference for Consultant: Resource Mapping Exercise for Project CAAT

Project Overview: Gang Alternative, Inc.'s Project CAATS (Collective Action for Addressing Trauma) aims to effectively address community violence and collective trauma using a comprehensive, integrated, and multi-sectoral approach to substance use prevention, violence prevention, and trauma-focused community engagement. CAATS uses the SAMHSA ReCAST model. It is community and data-driven and will be guided by a diverse community coalition comprising social service providers, youth, and adults with lived experiences. CAATS targets high-crime, high-violence, and high-poverty communities predominantly populated by Black immigrants in the tri-county area of Miami-Dade, Broward, and Palm Beach counties. Residents in these communities experience trauma on a daily basis, stemming from financial instability, limited access to quality healthcare, criminal and violence victimization, and systemic prejudice and racism.

Project CAATS uses community violence interventions to provide services and programming that promote resilience and advance equity in high-risk communities.

Objective: The resource mapping exercise aims to identify and document internal and external supports and services available within the target communities in Broward, Palm Beach, and Miami-Dade Counties. The exercise will visually represent the identified resources to facilitate understanding and utilization, share information about resources with stakeholders to inform strategic planning and resource allocation for Project CAATS, and ensure comprehensive coverage of resources relevant to substance use prevention, violence prevention, trauma-focused approaches, and community resilience.

Responsibilities:

- Conduct comprehensive research to identify current and active internal and external supports and services available within the target communities, focusing on Broward, Palm Beach, and Miami-Dade Counties.
- Gather information on resources related to substance use prevention, violence prevention, trauma-focused approaches, and community resilience, including but not limited to counseling services, community centers, healthcare facilities, youth programs, and social services.
- Document identified resources in a structured format, including details such as name, address, contact information, services offered, target population, eligibility criteria, and any relevant referral processes.
- Categorize resources based on their focus areas and relevance to Project CAATS objectives, ensuring easy navigation and understanding.
- Develop visual maps or diagrams to represent the identified resources, utilizing appropriate tools and technologies to create clear and informative visualizations.
- Ensure that visual representations are user-friendly and accessible to stakeholders, facilitating easy interpretation and utilization of the mapped resources.
- Identifying opportunities for collaboration, coordination, and leveraging existing resources to enhance project effectiveness and impact.

Deliverables:

- Comprehensive documentation of identified current and active internal and external supports and services within Broward, Palm Beach, and Miami-Dade Counties, in the form of a Social Service Directory.
- Visual maps or diagrams representing the mapped resources in a user-friendly and informative format.
- Stakeholder engagement summary report, including feedback received and recommendations for utilizing the mapped resources in strategic planning and resource allocation.
- Final report summarizing the resource mapping exercise, key findings, and implications for Project CAATS.

Qualifications:

- Experience in conducting resource mapping exercises or similar community-based assessments.
- Strong research and data collection skills, with the ability to gather and organize information from diverse sources in the three identified Counties.
- Proficiency in visualizing data and information using appropriate tools and technologies.
- Excellent communication and stakeholder engagement skills, with experience in facilitating discussions and gathering feedback from diverse stakeholders.

Contract amount: \$10,000

Contract duration: July 1 to September 30 2024

Submission process:

- Applications will be accepted from individuals or firms.
- Deadline for submission is June 14. Application packages should be emailed to info@myga.org with the Subject Line: CAATS Resource Mapping Consultant Application.
- Interested individuals or firms are to prepare a comprehensive application package, including the following components:
 - i. Letter of Interest outlining qualifications, relevant experience, and approach to fulfilling the consultancy requirements.
 - ii. Details of educational background, certifications, and any relevant professional affiliations.
 - iii. Summary of relevant experience, emphasizing past projects or roles demonstrating expertise in areas pertinent to the consultancy.



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- iv. Outline of the proposed approach to addressing the objectives and deliverables as indicated in consultancy scope of work. This should encompass methodologies, timelines, and any innovative strategies intended for implementation.
 - v. Applicants should provide a list of references from previous clients or employers who can vouch for their skills and capabilities, to be contacted if necessary.
- Shortlisted candidates may be invited to participate in interviews or presentations to further assess their suitability for the consultancy.
 - Successful candidates will receive further instructions regarding the next steps in the consultancy process.

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